

Westfield Fire and Rescue District

Regular Meeting
December 15, 2014

Likley calls the meeting to order at 6:30 PM. Roll call: Schmidt- aye, Likley- aye, Thombs- aye.

Likley swears in Sarah Skiba as a new volunteer to the WFRD.

Chief's Report

- A lease agreement will be written between Seville/Guilford and WFRD for the use of their truck until a replacement truck is found. The Chief looked at a possible demo but the truck is not up to his standards for the department. The Chief will get bids for the replacement truck and keep the trustees informed.
- Likley will meet with the Chief for his yearly evaluation and annual report before the end of the year.

Fiscal Officer's Report

- Total bills in the amount of \$3,123.49.

Likley makes a motion to pay the bills as submitted; seconded by Thombs. Roll call: Likley- aye, Thombs- aye, Schmidt- aye. The motion passes

- Fund status in the amount of \$134,601.86.
- Supplemental Appropriations- none
- Communications- none

Meeting Minutes

Likley makes a motion to approve the December 4, 2014 Joint Meeting Minutes as corrected; seconded by Schmidt. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.

Old Business

Resolution 2014-10 Mutual Response calls for Lodi was prepared by Legal Counsel. Assistant Prosecutor Thorne added '*to address any questions if the bill was not paid by Lodi*'. The trustees would like Lodi to address any questions towards billing and provide input. Likley will contact Mr. Thorne and invite him to the next meeting to address concerns from the board. Thombs would also like to know if there is a time frame for bills not paid and the board will wait on approving the resolution until everyone is comfortable with the response. The resolution will not be distributed to other communities until the trustees have agreed on the language for the WFRD.

Personnel Handbook Draft- in 'red' are the additions and Likley would like trustees to write language of any changes or additions they would like to see in the handbook. Likley will contact legal counsel regarding the use of 'elected officials' and who would be offered medical life and short-term disability

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insurance. Schmidt would also like for clarification of firearms on the property if an employee has a CCW license. Thombs would like language to reflect the Chief as a primary authority to the employees and recommend to the trustees any necessary actions. Likley would like Thombs to write the language for the Chief's responsibility to the board and the Chief's responsibility to the employees.

Records Retention Schedule Draft has been prepared by Likley and he will work with Zweifel on completing these documents. Likley explained to the board the protocols of retaining records and the archiving of such records by the Ohio Historical Society or the overseeing of records to be destroyed.

Lease Agreement (of truck) - Likley forwarded to Assistant Prosecutor Thorne and it was sent back with corrections. Beginning date will be added and used for the provision of fire services to Westfield Fire and Rescue District. Termination of using the truck will be made with a written notice of 14 days. Daily rate will also be added to the agreement after the 6 month period is over.

Likley makes a motion to participate in a lease with Guilford Township for the use of their fire truck during the period of time the truck is needed; seconded by Thombs. Roll call: Schmidt- aye, Likley- aye, Thombs-aye. The motion passes.

Mrs. Miller- Lodi Council Woman requested the Trustees to publicly change their minutes from the October 2, 2014 Joint Meeting Minutes. Mrs. Miller then read a prepared letter to the board regarding her displeasure of this joint meeting to discuss the WFRD responding to rescue calls in Lodi (that would not have been responded to by Lodi). Mrs. Miller also included that Lodi added new members and a full time fire chief to help alleviate the problems.

Mr. Likley addressed Mrs. Miller's concerns and corrected some of the facts to Mrs. Miller's letter. Lodi Mayor and Council chose not to come to the joint meeting and the meeting was properly advertised in all of the communities. Likley explained that the meeting was to address the cost of service to the exceptional amount of calls from Lodi and that the consensus was 100% with the other fire departments. Likley also explained that the problem does not lie with the mutual aid calls but to the more than 30 calls that had no response from the Lodi fire department. Likley also addressed that the Village of Westfield Center contracted services in the amount of \$130,000.00 and the WFRD responds more to Lodi than to their contracted community. Likley told Mrs. Miller that he appreciated Lodi making changes within their department and the WFRD will continue to provide mutual aid services.

Mrs. Miller thanked the board for allowing her to state her case and added this was why we have attorneys.

Temporary Appropriations- Trustees will discuss at next meeting.

Announcements

- December 29, 2014 Records Commission meeting and Special Year-end meeting @ 6:30 PM for WFRD and 7:00 PM for Trustee Meeting.

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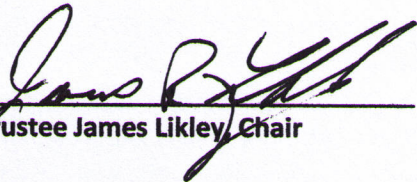
Likley makes a motion to adjourn at 7:20 PM; seconded by Schmidt. Roll call: Likley- aye, Thombs- aye, Schmidt- aye. The vote was unanimous.

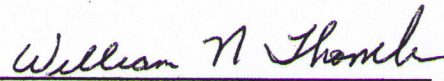
Respectfully submitted by;

Cheryl Porter, Zoning Secretary

Date approved:

Jan 5, 2015


Trustee James Likley, Chair


Trustee William Thombs


Trustee Michael Schmidt